

# TRANSEND

## Express Migration Services Project Type

### STANDARD

INCLUDES:

- ✓ Basic platform setup
- ✓ Data migration
- ✓ Transition / Cutover

### ADVANCED

INCLUDES:

*Everything in Standard  
plus...  
Assessment & Review*

#### PROJECT MANAGEMENT

Senior Project Manager / Engineer  
Kick-off Meeting / Onboarding review  
Custom Project Plan



#### ASSESSMENT & REVIEW [Learn More](#)

##### Pre-Migration Assessment

*Discovery of all objects that exist in the source*

- ✓ Inventory report of source objects <sup>1</sup>
- ✓ Planning Meeting to discuss...
  - Object setup best practices
  - Object Provisioning Plan
- ✓ Provision all required objects in target <sup>1</sup>

##### Post-Migration Validation

*Validate results & prepare for success*

- ✓ Provide detailed completion reports
- ✓ Review Meeting to discuss...
  - Migration results
  - Risk areas, problematic accounts
  - New platform recommendations



**Advanced Only!**



#### BASIC PLATFORM SETUP

Verify up to 3 domains in target <sup>2</sup>  
Target account licensing guidance  
Provision user accounts <sup>3</sup>



#### MIGRATION & CUTOVER

Data Migration <sup>4</sup>

- ✓ Mailboxes (100 GB / Mailbox)
- ✓ Files (100 GB / User Drive)

Perform Cutover (update mail routing)

- ✓ Verify Cutover readiness
- ✓ Update DNS records (MX, SPF, Autodiscover)



#### POST-TRANSITION SUPPORT

Managed Help Desk (1 week)  
Troubleshooting & remediation, as necessary



## Notes:

- <sup>1</sup> Programmatic object reporting and [provisioning](#) can be supported for the [following systems](#).
- <sup>2</sup> [Google-to-Google migrations](#) that add the source domain to the target tenant require the Advanced Project Type.
- <sup>3</sup> User Account provisioning includes the following objects: Mailbox, Alias, Delegation, Forwarding.
- <sup>4</sup> During the Planning phase you will be presented with either a [Staged or Single-pass](#) migration methodology.

## ***Enterprise Professional Services***

For Projects with additional planning, consulting or testing needs, learn about [Enterprise Professional Services](#).